



Job Opportunity

The BVI Tourist Board & Film Commission is currently accepting applications for an energetic and enthusiastic Product Officer to work in its dynamic Product Department. Individual must reside on the island of Anegada. The successful candidate will assist the team in a diverse number of activities including, but not limited to:

1. Become well versed in all areas of the assigned product, effectively articulate product to visitors and appropriately respond to questions.
2. Identify areas for improvement of product offering.
3. Produce data and information for development of promotional materials.
4. Identify and develop the general and distinctive elements of offering for Anegada.
5. Assist with the coordination with industry partners on the entire tourism development process, including concept, design, development and launch.
6. Collaborate with other Government agencies to accomplish special projects as needed.
7. Provide monthly reports to manager on projects completed and ongoing making recommendations as needed.
8. Assist and perform any other assigned job- related duties.

Please send letter of interest and resume to the below address by **January 15th, 2019.**

**Human Resources Director
BVI Tourist Board
P.O. Box 134
Road Town, Tortola
British Virgin Islands**